

*Emerge Acupuncture and Medical Aesthetics  
305 South Main Street, Suite C  
Providence, RI 02903*

### **Privacy Policy - Abbreviated Form**

We understand that your health information is a highly personal matter. We appreciate your trust and honesty in sharing this information with us so that we can develop an effective treatment plan for you. We take this trust seriously and we will do our utmost to protect your privacy as a matter of respect, and also as a matter of law.

Our practice is in full compliance with the Health Insurance Portability and Accountability Regulations:

1. We will share your health information with other health care providers if this is necessary to improve your treatment.
2. We will share your health information with your insurance company, but only if they are paying for the treatment, and require information. In this case, we will only share the minimum information necessary to obtain payment.
3. In rare cases, we may have to share your health information with government agencies for other purposes. These include judicial proceedings, law enforcement activities, and public health concerns.
4. We will not release your health information to anyone else without your specific written authorization.
5. You have the right to look at or obtain a copy of any of your own health information records.
6. You have the right to request to amend or change your health information if it is incorrect.
7. You have the right to request that access to your health information be restricted even more than stated above.
8. You have the right to receive a copy of this policy.
9. If you have a complaint about the privacy of your health information, you may address it to Helen Perez-Tsang, Privacy Officer, Emerge Acupuncture and Medical Aesthetics, 305C South Main St., Providence, RI 02903.